

# JVJ Hardware RGA Request Form

If you need to return a product to JVJ Hardware, please submit the RGA Request Form to obtain a Return Good Authorization. In most cases, credit will only be issued 90 days from the original invoice. Returns should be in clean and unopened packages. All returns are subject to a restocking fee of 30% - 50%.

Request Date  
Customer PO#  
Company Name  
Requested By

Original Invoice Date  
Original Invoice #

Reason for the Return  
Defective Product  
Shipping/Packing Error  
Ordered Wrong Item/Quantity  
Other

Quantity      Item Number      Comments

To insure that your request is processed as quickly as possible, please complete all requested information on this form. Please do not return any goods until an RGA has been issued. For proper processing, all returns should include a copy of this form and the RGA form. Shipping charges are the responsibility of the returning party. Once returned products are received, they will be inspected and credit will be issued based on the condition of the items and the re-stocking fee.

